



REPUBLIC OF GHANA

MINISTRY OF CHIEFTAINCY AND RELIGIOUS AFFAIRS (MCRA)



CHRISTIAN PILGRIMAGE REGISTRATION FORM

PART 1- PERSONAL INFORMATION

(Names must be the same as in passport)

SURNAME

FIRST NAME

MIDDLE NAME

GENDER (tick) M F

DATE OF BIRTH

PLACE OF BIRTH

NATIONALITY

RESIDENTIAL ADDRESS

(GHANAPOST GPS)

CELL NUMBER:..... WHATSAPP NUMBER

EMAIL ADDRESS:

GRANDFATHER'S NAME

MOTHER'S NAME

FATHER'S NAME

CHURCH BRANCH.....

RESIDENT PASTOR'S NAME.....

PASTOR'S E-MAIL ADDRESS

PASTOR'S SIGNATURE

IS YOUR CHURCH REGISTERED WITH ANY OF THE CHRISTIAN COUNCILS? YES / NO

IF YES PROVIDE NAME OF THE COUNCIL

MARITAL STATUS

DO YOU HAVE ANY CHILDREN YES / NO if yes state the No.

NAME OF CHILD/CHILDREN	AGE	OCCUPATION	MARITAL STATUS

PART 2 – DETAILS OF SPOUSE

NAME

RESIDENTIAL ADDRESS

MOBILE NUMBER / CONTACT OF SPOUSE

EMAIL

OCCUPATION

COMPANY NAME

WORK ADDRESS

POSITION

PART 3 – PARTICULARS AS IN PASSPORT

NOTE: Passports must be valid for at least 6 months from date of anticipated presentation at port of entry

PASSPORT NUMBER PLACE OF ISSUE

DATE ISSUED: EXPIRY DATE

ISSUING AUTHORITY

PART 4 – MEDICAL HISTORY

1.	Are you pregnant? (for females only) (if yes, what term/Weeks	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Are you on any form of medication/managing any ailment of interest:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Do you have any form of physical challenge or disability (if yes, please specify)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

PART 5 – OCCUPATION/ EMPLOYMENT HISTORY

(please come with prove of employment)

Occupation:	
Status in the office:	Annual Income: (please attach six months Bank Statement)
Name and Address of Employer (Not P. O. Box):	
Office or Business address (if self-employed, Not P. O. Box)	

PART 6 – SPONSOR (IF ANY)

Name:	Occupation:
Residential Address:	Relationship:
Office Address:	Annual Income: (please attach a three-month Bank Statement)

PART 7 – OTHER INFORMATION

Please answer the following Questions

1. Are you a member of any Cult/secret or private society if yes, please give details below. Yes No

2. Have you been deported/expelled from any country before? If yes, please give details below.

3. Have you been denied visa by any country in the last 2 years? Yes No
If yes, please give reasons below.

4. Have you been convicted of any offence in the past 10 years? Yes No
If yes, please give details below.

5. Please, list below countries visited in the last 3 years

NO.	COUNTRY	YEAR VISITED
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

PART 8 – EMERGENCY CONTACT

In case of Emergency please Contact

NEXT OF KIN

ADDRESS & OCCUPATION

.....

CONTACT NUMBER

RESIDENTIAL ADDRESS

I HEREBY AFFIRM THAT ALL INFORMATION GIVEN ON THIS REGISTRATION FORM IS TRUE AND ACCURATE. ANY FALSE INFORMATION GIVEN WILL INVALIDATE MY APPLICATION PROCESS, AND MAY LEAD TO PROSECUTION.

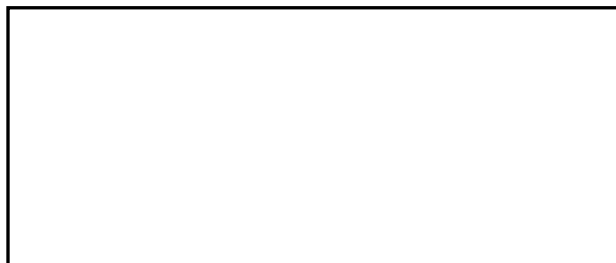
DATE AND SIGNATURE:



I HEREBY GIVE MY CONSENT FOR MCRA AND ANY OF THEIR AUTHORISED AGENTS AND SERVICE PROVIDERS WORKING ON BEHALF OF THE VISA ISSUING AUTHORITIES, TO UNDERTAKE BACKGROUND CHECKS ON THE INFORMATION PROVIDED ON THIS FORM BY CONTACTING ALL NECESSARY PARTIES WITHOUT PRIOR NOTICE

(Information gathered in this regard is treated as confidential and the details may not be revealed to the applicant)

DATE AND SIGNATURE



PART 9 – GUARANTOR’S SECTION

1. The Guarantor should be any of the under listed:
 - a. High Court Judge and Military Officers not less than the rank of Colonel or analogous to in any of the Security services.
 - b. Senior Civil Servants/Public Servants.
 - c. Senior Clergy
 - d. Retired Officers within the stated ranks and grades above.
2. Attach one (1) colored passport photograph and the bio data page of the guarantor’s passport.

Intending Pilgrim’s Particulars

Full Name	Date Of Birth	Place Of Birth	Permanent Address	Passport No.

I,.....hereby stand guarantee for who is well known to me to undertake pilgrimage to Israel. His/her particulars are stated above.

I understand and agree that I will be liable to pay to the Republic of Ghana the cost of repatriation as may be determined. If he/she fails to return to Ghana as scheduled and that this amount could be recovered from my asset(s) with or without my consent. Also, I am liable to have my name published alongside the absconder on the MCRA Pilgrimage website and any Ghanaian media.

Guarantor’s Details (Attach Passport Data Page)

NAME	PERMANENT ADDRESS	OCCUPATION	PHONE NUMBER	RELATIONSHIP WITH GUARANTOR

Guarantor’s Signature

Date

Sworn to at the High Court/Magistrate Court this.....Day of..... 20..... before me.

Commissioner for Oaths

REQUIREMENTS/ OTHER INFORMATION

1. Documents to be attached

- i. Photocopy of payment receipt(s).
 - ii. Photocopy of your Ghana Card (Coloured Copy of front & back)
 - iii. Two (2) passport photographs in white background.
 - iv. Coloured copies of bio-data page of guarantor's passport.
 - v. Letter of undertaking from the guarantor as referenced in guarantor's section.
 - vi. Medical certificate of fitness from an NHIS Government approved Hospital.
 - vii. Evidence of employment/occupation.
 - viii. Letter of introduction from school (for students).
 - ix. Letter of consent from parent/guardian (children/youths not travelling with their parents).
2. **Use residential address (not P.O. Box)**
3. **Note that MCRA's decision on candidate's suitability is not final.**
4. **Be informed that the accuracy of any statement made on this application shall be confirmed.**

Submission of Application form

Please submit the filled Application form to the Ministry of Chieftaincy And Religious Affairs or through your registered organisation for verification and approval.

The Screening Committee will invite you on a scheduled date for the screening.

Payment of Screening/Processing Fees

Applicants are required to pay a **non-refundable** amount of \$50 or GH ¢ 600 upon the submission of the forms.

Payment of Package Fees

Successful applicants at the interview/screening are required to pay an amount of \$3450 or at the prevailing exchange rate to cater for the package.

Payments should be made to the following account numbers and a copy of the pay-in slip submitted to the Ministry.

Pilgrimage to Israel

Bank of Ghana

High Street Branch

GH¢ A/C NO: 1018631620027

OR

Christian Pilgrimage to Israel

Bank of Ghana

High Street Branch

USD \$ A/C NO: 1028631620014

Address:

The Ministry Of Chieftaincy & Religious Affairs

P.O. Box 1627 State House, Accra

Contacts: 0553057366

Email: christian.pilgrimage@mcra.gov.gh

MINISTRY OF CHIEFTAINCY AND RELIGIOUS AFFAIRS (MCRA)

CHRISTIAN PILGRIMAGE

TERMS AND CONDITIONS

LAND TRANSPORTATION

As specified in the respective tour itineraries. Where motor coaches are specified, these are modern large-windowed, air-conditioned / heated vehicles designed especially for sightseeing. All tour buses used are well equipped for purpose and come with complimentary Wi-Fi while in use.

HOTELS:

As specified in brochure/package. The tour package is based on shared accommodation in twin-bedded room with private shower or bath. Single occupancy rooms are available at additional cost (please indicate when filling form), supplements stated in brochure. Single rooms when available are often smaller than doubles.

MEALS

In-flight meals as per the airline's normal service policies. Breakfast and dinner are almost always at the hotel of residence daily. Lunches are usually eaten in local restaurants whilst out on tour (we try to give a different theme, cuisine to vary the meals) All meals are buffet style in all locations except when specified.

SIGHTSEEING

As specified in each itinerary, all tours are handled by licensed qualified English-speaking guides (Right is reserved to vary the sequence of sightseeing programs, or to make substitutions if necessitated by circumstances beyond our control.) Itineraries are meant to be a source of information and guide; sequence of visits may be altered based on several factors on the ground. We endeavor to visit off itinerary sites significant to the tour theme as and when possible.

TRANSFER AND PORTERAGE:

Luggage is usually checked in at the source airport directly to the destination - Tel Aviv. As a result, Pilgrims cannot have access to check in luggage at the transit point should there be one. At the arrival in Israel, all passengers must carry their own luggage from the baggage reclaim to the waiting buses. Porterage is available in the hotels only for unloading and transfer to the reception area upon arrival and from the reception area to the waiting buses at departure. (special assistance with luggage can be sought for the elderly, physically challenged or upon request)

Particulars of luggage and weight allowances will be communicated to all well before departure as they are airline specific.

Check your airline's website for further information regarding luggage requirement/restrictions. The MCRA would not be responsible for additional luggage fees incurred by passengers.

INCLUDED IN PRICE OF BASIC STANDARD PROGRAM:

Round trip airfare, transfer with group to and from overseas airports; shared double room in 3/4-star hotels; 3 meals daily; or as specified in itinerary. English speaking guide: transportation and entrance fees to sites to be visited. Air taxes/fuel surcharges (subject to change at the discretion of the air carrier prior to ticketing) and tour trips included.

GUARANTOR:

It is recommended that members or applicants without strong economic ties should compulsorily provide guarantors to sign the guarantor's form and letter. Such forms/letters of acceptance are based on the discretion of the screening/vetting officer. The screening/vetting officer and the executive committee chairman or coordinator have the right to revoke any person(s) who provides fictitious

guarantor or whose guarantor is not deemed guarantee able.

PASSPORT AND VISA:

All tour members/applicants must have a valid passport with an expiration date not less than six months or more. The MCRA cannot be held responsible for visa refusals, delays or disappointments since approvals are based on discretion of the Consular, the Foreign Ministry or Immigration. All visa processing will be supported by the applicant's genuine documents.

RESERVATIONS AND PAYMENT INFORMATION:

RESERVATIONS:

May be secured upon payment of a deposit in the amount per person, as specified and this should be done far in advance of departure to allow adequate time to secure passport, visa and other documents.

DEPOSIT AND FINAL PAYMENT:

After your submitted forms are approved by the vetting committee, you will be advised to make full payment towards the pilgrimage program. Instalment payment is permissible, this does not include application forms, but full and final payment must be received 20 — 14 days prior to group departure date. Final documents will not be released until receipt of full payment is made within this period. All charges apply to late payment which must be borne by applicant. The MCRA and its organizing agent do not agree to provide any services until full payment is received.

LATE CANCELLATIONS:

In the event of cancellation, \$100 registration is nonrefundable as it covers administrative and other fees. Thereafter the following charges apply; 90 — 70 days (10% of total costs of tour apply), 69 - 50 days prior to departure, the charge is 20%, 45 — 30 days (40% of total cost of the tour). No refund whatsoever after visas have been issued and during visa processing, refund applications are not accessible until the outcome of the decision of the visa. Refund applications are not accessible after

visas are issued. No-shows or cancellations after date of departure, no refund whatsoever. All refund claims must be received in writing to the Ministry's Director of the Planning Committee MCRA or to the Chief Director of MCRA

ITINERARY CHANGES:

Changes must be requested and approved in writing. No member of the group will be allowed to return individually. A handling fee of \$200 per person will be made for changes requested after receipt of deposit. This fee will be charged each time a change is made.

AIRLINE CANCELLATION:

In accordance with airline regulations, 100% of the airfares will be charged for cancellation within 30 days of departure. If cancellation is due to health or illness which can be supported by a doctor's certificate, this may be waived and in that regard surcharges from the airline or their cancellation policies apply. Trip cancellation insurance is highly recommended.

TRANSFERS:

Transport between overseas airport, hotel and piers is included in the standard program.

FLIGHT TIMES:

Subject to change by airline without advance notice. The MCRA and its organizing agents are not held responsible for such changes or delays and would not reimburse expenses resulting from such a release.

INSURANCE:

The MCRA is not responsible for loss, damage, theft of luggage or personal belongs, personal injury, accident, or illness. For your protection we suggest that you purchase adequate insurance to cover these eventualities and the cost of your tour. We strongly recommended that members be insured against the eventuality of cancellation. Travel insurance is highly recommended and is not included in the cost of the tour.

GENERAL CONDITIONS AND RESPONSIBILITY:

The MCRA and its associated agents agreed to provide the itinerary described in this package, brochures, and advertisement. This represents the entire agreement between the passenger and his/her agents, the travel agent, the tour host, and the councils.

No charges or deviations are effective unless approved in writing signed by an authorized coordinator of the Pilgrimage Committee or the Secretariat. Except as stated herein, no person is authorized to cancel, modify, or vary the tour arrangements or to make any representation of warranty concerning the tour.

All prices, itineraries and schedules are subject to regulations and changes thereof by acts of Government, international Agreement and Airline tariff adjustment, rules and regulations.

The MCRA, reserves the right to change or withdraw the tour, in whole or in part at any time. In the event of rescheduling the tour due to unforeseen circumstances, the cancellation and refund clause will apply.

The MCRA pilgrimage Planning Committee reserves the right to refuse or revoke travel to any member or person who is, incapable of group travel.

Except for the willful negligence of its direct employees; the tour operator (land arrangements agents) assumes no liability or responsibility for any injuries, inconveniences, illness, irregularity or incidental damages occasioned by circumstances beyond the control of the tour operator, or by any person or reason whatsoever, including but not limited to events such as strikes, revolts, wars, natural disasters, closures of airports or hotels, default or omission of any common or private carrier or the default, negligence, or omission of and by any party providing services or facilities related to or included in this tour or any part thereof, or in arranging for the same, or the acts or omissions of the tour operator, or the tour host.

The MCRA Pilgrimage Planning Committee reserves the right to refuse or revoke inclusion or membership of individuals.

ACCEPTANCE OF CONDITIONS

Enrollment in and payment for the tour constitutes your acceptance of the conditions, and statement of responsibility. The conditions become a binding contract when your enrollment and payment are received and accepted by the MCRA Pilgrimage Committee or its Secretariat. Venue for any disputes shall be settled at the offices of the MCRA Accra - Ghana. The laws of Ghana shall govern this contract.